

## MANAGING VIRTUAL TEAMS TRAINING 1-HOUR ONLINE CLASS - SUCCEEDING WITH VIRTUAL TEAMS

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Virtual Team Building  
and Management  
Training



**COURSE LENGTH: 0.1 DAYS**

Managing a virtual team is different from managing a team that is physically present, and requires a different set of skills for success.

**This 1-hour online workshop focusses on having a high performing virtual and distributed team.**

This is an instructor led class that you can attend from home or your office.

The virtual classroom uses an advanced version of Zoom called 'Zoom for Webinars' that includes Enhanced collaboration features such as One click content sharing, real time co annotation (people can work together in activity files), and digital whiteboarding, live polls and private group chats, participants can 'raise their hand' so you *virtually* have the same collaborative learning experience of attending a course in a room with other people.

Our trainers and processes have been refined to give you a personalised learning experience where it is specifically targeted to your needs see our outcomes in the reviews.

With people joining the class from companies from different industries across Australia, New Zealand, Singapore, Malaysia and Hong Kong, this is a powerful and efficient learning experience that gives you global collaboration opportunities.

**\*\*Please note, these classes run to a very tight schedule, please follow the invitation and join the class 10 minutes prior to commencement so you are ready to participate and don't miss a minute!**

**Be ready** check your device is ready to go by using this [test link](#).

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## MANAGING VIRTUAL TEAMS TRAINING 1-HOUR ONLINE CLASS - SUCCEEDING WITH VIRTUAL TEAMS COURSE OUTLINE

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### FOREWORD

There was an estimated 500 million virtual workers in 2018, we expect that number to be in the billions either temporarily or permanently especially after the impact of Corona Virus (COVID19). With a global workforce, you are provided with a cost effective and talented pool of employees to draw from... and require new leadership skills and management strategies to be successful.

Managing a virtual team has increased complexities because of the challenges posed by time difference and cultural differences and an absence of personal contact. Virtual Team Building and Management training course provides participants the knowledge to overcome these challenges and succeed in creating a highly productive distributed workforce.

This 1-hour course focusses specifically on managing the team on an ongoing basis, having a high-performing team and performance management with a virtual team.

This course is designed to provide you with the most targeted, effective and convenient learning experience by letting you join a short, sharp and collaborative session facilitated online with a master trainer and other participants from Oceania.

In this session you will:

- Learn how to lead a high performing virtual team
- Gain insights to building a good team culture with a virtual team
- Learn how to provide feedback with a virtual team
- Understand performance manage with virtual teams
- Collaborate with other people facing similar scenarios

This course is in English and facilitated by an Australian expert trainer with over 10 years experience.

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### OUTCOMES

**After completing this course, participants will have learned to:**

- Leand and Manage a successful virtual team
- Manage virtual teams for high performance
- Plan for exiting virtual team members

This is a practical training class with take-aways people can apply immediately.

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### MODULES

### Lesson 1: To Succeed With a Virtual Team

- Set Clear Goals
- Create Standard Operating Procedures (SOPs)
- Build a Team Culture
- Provide Timely Feedback
- Case Study

### Lesson 2: Dealing With Poor Team Players

- Manage Their Results, Not Their Activities
- Be Proactive, Not Reactive
- Check In Often
- Remove Them
- Case Study

### Lesson 3: International Collaboration

- With enrolments open from Australia, New Zealand, Singapore, Malaysia and Hong Kong
- Participants benefit from sharing and collaboration from people with similar challenges from across the region
- Share, discuss and learn from like minded people
- Wrap up and close

### Lesson 4: Next Steps

This is one course in a series on managing virtual teams. Check out the whole series, you can join the classes in any order, focus on exactly the skills that will benefit you most in this live online delivery format.

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## WEB LINKS

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- [View this course online](#)
- [In-house Training Instant Quote](#)