PROFESSIONAL DEVELOPMENT TRAINING

Team Communication

016 299 1479

REQUEST QUOTE

0.5 DAY COURSE

Being able to effectively communicate with your team, colleagues, employees, clients and business partners is a skill that everyone should strive to possess. Effective communication in an organization brings several benefits including harmonious relationships, improved productivity and high sense of motivation as the lines of communication within the team are clear and open.

With the team at the core of corporate strategy, your success as an organization can often depend on how well the team members communicate with each other. To develop the communication skills of your team members, enroll in the Team Communication training course of PD Training! In this course, participants will learn how to recognize and overcome verbal barriers, how to listen to teammates and how to encourage the sharing of ideas.

This half day course, running now in Malaysia and Kuala Lumpur, can help you get to the top!

This Team Communication training course can be delivered at your premises by one of our expert local or international trainers or live online using our HIVE technology.

Contact us today for a quote or enroll now into the next public course date.

What You'll Gain:

Teams are an important building block of successful organizations. Whether the focus is on service, quality, cost, value, speed, efficiency, performance, or other similar goals, teams are the basic unit that supports most organizations.

With teams at the core of corporate strategy, your success as an organization can often depend on how well you and other team members operate together. How are your problem-solving skills? Is the team enthusiastic and motivated to do its best? Do you work well together?

This 1/2-day course can help you get there!

Outcomes

By the end of this course, participants will be able to:

- Understand the value of working as a team
- Develop team norms, ground rules, and team contracts
- Identify your team player style and how it can be used effectively with your own team
- Build team trust
- Identify the stages of team development and how to help a team move through them
- Recognize the critical role that communication skills will play in building and maintaining a team atmosphere
- Identify ways that team members can be involved and grow in a team setting

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Modules

Lesson 1: Getting Started

- The Parking Lot
- Workshop Objectives
- Action Plans & Evaluations

Lesson 2: Defining Teams

- Making the Grade
- Looking Into Ourselves
- Debrief

Lesson 3: Establishing Team Norms

- Characteristics of Teams
- Ground Rules
- Team Contracts

Lesson 4: Working as a Team

- Putting it Into Perspective
- No Need for Black & White Thinking
- Degrees of Support

Lesson 5: Your Team Player Type

- What's Your Team Player Type?
- What Does it Mean To Have a Number?
- My Team Style

Lesson 6: Building Team Trust

- Why is Trust Important?
- Building Trust

Lesson 7: The Stages of Team Development

- Forming
- Storming
- Norming
- Performing
- Adjourning
- Forming an Effective Team
- Making Connections

Lesson 8: Team Building with TORI

- What Does TORI Mean?

Lesson 9: Communication

- Defining Communication
- Listening Skills

Lesson 10: Becoming a Good Team Player

- Attitude is Everything!

Talk to our expert team

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